

The Catholic Community of Christ Our Light is seeking a Fulltime Director of Evangelization and Faith Formation

Position Summary

The Director of Evangelization and Faith Formation will provide vision, leadership, and oversight for all parish faith formation ministries, ensuring a unified, mission-driven approach to evangelization and catechesis. This role directly oversees K-6 Family Catechesis and provides leadership and supervision to the youth minister and OCIA Minister. The Director collaborates closely with parish clergy and staff to foster a culture of discipleship, family engagement, and lifelong faith formation.

Key Responsibilities

Leadership & Administration

- Develop and implement a comprehensive parish catechetical plan rooted in the Church's teaching and parish mission centered in deepening our personal relationship with Jesus, bolstering "Intentional Discipleship."
- Oversee K-6 Family Catechesis, including curriculum selection, session planning, parent support, and volunteer coordination.
- Supervise and support the youth minister and OCIA Minister, ensuring alignment across ministries.
- Manage program budgets, calendars, communication, and registration processes.
- Ensure timely monthly reporting to Pastor of catechetical activities, including K-6 Family programming, youth ministry and OCIA.
- Ensure compliance with diocesan policies, safe environment requirements, and catechetical standards.

Formation & Program Development

- Facilitate and lead the family catechesis model (Holy Family Faith Sessions), integrating parish life, at-home formation, and community-building.
- Provide training, formation, and ongoing support for catechists, volunteers, and ministry leaders.
- Evaluate program effectiveness and implement improvements annually.

Pastoral Ministry

- Accompany families, children, and adults in their faith journey with pastoral sensitivity.
- Collaborate with clergy for sacramental preparation and parish-wide formation initiatives.
- Serve as a visible and approachable presence at parish events and liturgies.

Qualifications

- Practicing Catholic in good standing with strong knowledge of Church teaching.
- A master's degree in theology, religious education, pastoral ministry, or related field (experience will also be considered).
- Experience in parish catechesis, leadership, and volunteer management.
- Strong communication, organization, and relational skills.

Submission of Resume

Please provide a cover letter along with resume and or a curriculum vitae.

Please provide three professional and personal references.

Send the above to employment@christourlight.net

Salary commensurate with Experience and Education (TBD)